



RESOLUTION #26-08-081

A RESOLUTION APPOINTING CATHY FORTUNATO BETHEL TOWNSHIP ADMINISTRATOR
AS AUTHORIZED BY SECTION 505.031 OF THE OHIO REVISED CODE

The Bethel Township Board of Trustees, Bethel Township, Miami County, Ohio met in regular session on the 11th day of August, 2026 with the following Trustees being present: Kama Dick, Julie Reese, and Josh Wilkerson.

Trustee DICK moved for the adoption of the following resolution:

WHEREAS, the position of Township Administrator became vacant upon the resignation of Cody Smith, effective November 21, 2025, which resignation was accepted by Resolution #25-12-097; **AND**

WHEREAS, by Resolution #25-12-099 the Board appointed an Acting Township Administrator to serve until such time as the Board appoints a new Township Administrator to fill the vacancy; **AND**

WHEREAS, Section 505.031 of the Ohio Revised Code authorizes the Board of Township Trustees to appoint a Township Administrator, who shall be the administrative head of the Township under the direction and supervision of the Board and who shall hold office at the pleasure of the Board; **AND**

WHEREAS, Section 505.031 of the Ohio Revised Code requires the Board of Trustees to fix the salary of the Township Administrator; **AND**

WHEREAS, the rules and conditions set forth in the Township's Personnel Policies and Procedures Manual and the Fire Department's Standard Operating Guide shall apply, including any future revisions to the manuals; **AND**

WHEREAS, Cathy Fortunato has expressed interest in the position and has been interviewed by the Board of Trustees who has determined that Cathy Fortunato possesses the qualifications and experience necessary to serve the Township in this capacity. **THEREFORE**

BE IT RESOLVED, by the Bethel Township Board of Trustees of Bethel Township, Miami County, Ohio, that:

SECTION 1. Cathy Fortunato is hereby appointed Township Administrator of Bethel Township, Miami County, Ohio, pursuant to Section 505.031 of the Ohio Revised Code, effective SEPT 1, 2026.

SECTION 2. The position of Township Administrator is part-time and shall not exceed an average of 28 hours per week.

SECTION 3. The Board of Trustees hereby fixes the compensation of the Township Administrator at FORTY Dollars (\$ 40.00) per Hour, and directs the Township Fiscal Officer to make payment commensurate with the payroll schedule.

SECTION 4. The Township Administrator shall serve at the pleasure of the Board of Trustees and shall perform, or delegate the performance of, the duties set forth in Section 505.032 of the Ohio Revised Code, together with such other duties as the Board may from time to time assign.

SECTION 5. Upon the effective date of this appointment, the vacancy in the office of Township Administrator is filled, and any designation of Acting Township Administrator previously approved by the Board is concluded.

Trustee WILKERSON seconded the motion and the Board voted as follows upon roll call:

Vote: Trustee Kama Dick
Trustee Julie Reese
Trustee Josh Wilkerson

yes Kama Dick
yes Julie Reese
yes Josh Wilkerson

Attest:

Rhonda Ross

Rhonda Ross, Fiscal Officer
Bethel Township, Miami County, Ohio